



### Timing of consultations

1. There should be two key dates for student consultation. The form of these consultations is to be determined however, the first process may involve distribution of materials with the second process including face to face (and/or online) conversations. The first would be in term one (approx. October) which would serve as an introduction on the process to new students, providing information on how tuition is set, and the principles considered, as well as an update on the process and timeline for the coming year. A range of potential tuition increase would be provided to set the context for term 2 conversations along with the consultation packages. In term two (approx. February), conversations would be more college specific and focus on what tuition does (including impact on services or educational experience), where it goes and where incremental investments should be made when new financial resources become available for investment.
2. Timeline should continue to consider specific student executive conversations, so they are prepared to respond to questions from their constituents once information is shared more broadly.
3. Develop a visual timeline of the tuition setting process. Include narrative about who/what is involved at each stage, what their role is and information on how and when decisions are made.

### Format of consultations

4. Explore gathering feedback through a survey to complement the hybrid (in-person/online) town halls thereby allowing engagement of diverse voices.
5. Hold specialized town halls for those with unique post-secondary experiences such as international or Indigenous students.

### Information to be shared to support consultations

6. Consultation package would include information on comparator analysis, Finance 101 for Students (available online all year and updated annually), principles used for tuition setting, timelines, where specific tuition information for international students can be found and high-level information on how tuition revenue is used at USask. Be explicit about what tuition dollars are used for and the need to cover escalation, and therefore maintain status quo, on an annual basis. Packages to be made available prior to the first set of consultations in October.
7. As part of the Finance 101 modules, information should be provided to improve transparency on how college budgets are set and tracked, how colleges determine where money goes (specifically focus on student experience, services and resources) and what is the accountability and reporting on these decisions to ensure the funding went where it was intended.
8. Ensure that the shared information sets clear expectations on what the consultation process is so students understand how their feedback is considered in the decision making process., Consultation is about creating a shared understanding of tuition and the tuition rate setting activity at USask. It is



specifically focused on seeking feedback on the quality of education, the student experience and the supports that are being provided as opposed to negotiation of specific rates.

### Enhanced predictability

9. Provide a range of potential tuition increases with that range being as narrow as possible.
10. Offer letters for new students should clearly state the potential range of tuition increases over their study timeframe, as well as provide links to related tuition and financial information.

### Mechanism for sharing information about consultations

11. Information should be shared in ways that consider accessibility needs including tools and formats that are provided or recommended by Access & Equity Services.
12. Explore a layered method of communication dissemination about participating in the process as well as delivering information that supplements the process. This layered communication should include social media, ads, PAWS channels and emails, LCD displays, etc. and should include visual elements (ie: infographics). Work with college level social media managers, communicators and administrative staff on how to increase the visibility of these communications on various platforms.

### Format of report summarizing consultations

13. Develop consultation website where historical and new annual data can be posted including the annual consultation report.
14. Report should include information included in the 2020-21 report. It should capture the full tuition setting and consultation process from start to finish each year including the timeline, when discussions took place and with whom, how tuition rates were decided, input received from students and the final decision made. Consideration should be given to target audience and language and accessibility of information provided.